

Oban Community Harbour Development Association Meeting 24th of September 2019

Present

John MacAlister, Fergus Gillanders, Peter Tosh, Alison Rennie, Tony Bennett, Phil Hamerton, Andy Spence, Duncan Martin.

Apologies

Tony Hammock, Ross Wilson, David Vass.

1. Minutes

- 1.1. The minutes of the previous meeting (27th of August) were approved subject to the following amendments:
 - a) Para 6.2: John MacAlister is the second representative on the Oban Bay Management Group.
 - b) Para 10.3: delete the name Robert Kincaid.
- 1.2. The minutes of the meeting of 30 April were approved.

2. AOCB

- 2.1. Additional items accepted:
 - a) Membership list and invitation to join (PH)
 - b) FOI request re N Pier berthing (FG)

3. Matters Arising

3.1. Proposed meeting with Pippa Milne (TB)

- a) No meeting has been arranged. Concern was expressed regarding the likelihood of positive outcomes from the meeting.
- b) **TB and AS to arrange to meet with Pippa Milne** to discuss outstanding FOI request for information re the funding of the N Pier pontoons and to explore the potential for Asset Transfers.
- c) Consideration was given to a meeting with our elected Councillors to ensure that they are fully briefed regarding progress. **TB and AS to arrange meeting with Oban, Lorn and the Isles Councillors** to receive a presentation from the group on progress to date, before the Stakeholder Meeting on 24th October. Target dates: week beginning 21st of October, possible venue the Perle Hotel. Invitation to be extended to the Oban Times.

Note: this meeting may take the place of the scheduled OCHDA meeting on the 22nd.

3.2. Letters to possible financial supporters (AR)

- a) AR updated the group on letters already sent. **PT to resend letter to WHAM.**
- b) **AR to redraft letter to other, potential donors and send to JM.** Possible recipients of this letter to be nominated by all members of the group. The proposed approach will be a personalised letter to each recipient, followed by a phone call and, where appropriate a further letter with bank details.

4. Meetings Protocol

4.1. This paper was accepted with amendments as follows:

- a) Reports tabled at meetings will not necessarily be posted on the website.
- b) Minutes will be posted on the website only after they have been approved.
- c) Consideration will be given to the production of a regular newsletter public/press release.

4.2. **PH to circulate revised meetings protocol.**

5. Draft Harbour Order

5.1. **TB and FG to continue to develop the draft Harbour Order.** Possibly two versions may be required: “wet port” only and wet port with limited Asset Transfers; the basic information required for these would be the same. Draft Harbour Order to be shared with transport Scotland, once approved by the group.

6. Draft FLAG EoI

6.1. A number of amendments and additions were suggested, particularly in relation to the finance items. **All to suggest further amendments to PH by the end of the week, PH to seek estimates from legal specialists re. drafting harbour orders. PH to amend flag EoI and arrange meeting with Mary Louise Howat, A&BC officer, as soon as possible. Revised draft to be circulated to group members by 8th October.**

7. Webpages for OCHDA

- 7.1. Webpage for OCHDA is operational. Some modifications have taken place and the membership of the group will be added shortly.
- 7.2. Email enquiries will be received by the secretary and redirected as necessary.

8. Asset Transfer (Community Empowerment Act) Discussion Paper

- 8.1. The Asset Transfer paper was noted. Particular attention was drawn to the link between the outstanding Freedom of Information request and the submission of an Asset Transfer request which must include the price public/rent that the proposer is willing to pay. Until the information has been provided by the Council this will be impossible.

9. Project Timeline

- 9.1. FG to review timescales and responsibilities and revise the timeline.**

10. Finance Update

- 10.1. PT reported total receipts, to date, and listed a number of outstanding donors.

11. AOCB

11.1. Membership List and Invitation to Potential Members

PH highlighted the constitution requirement that we hold a membership list and make it possible for people to join. **This information to be added to the webpage via FG.**

11.2. Fol request to A&CB re N Pier accounts

FG reported a refusal by A&BC to supply information relating to the N Pier accounts for 2017/18 & 2018/19

Date of Next Meeting

The date of the next meeting (22nd of October) was confirmed, subject to arranging a meeting with the elected members, as discussed at 3.1.c.