Document Name	ocument Name Notes from 22 Aug OBMG	
	meeting	
Author	Paul Jennings	
Date	06 April 2018	
Reference		



Meeting Agenda

Meeting Details

Meeting	Oban Harbour Management Group
Meeting Purpose	Improving Marine Safety in Oban
Venue	NLB Offices - Oban
Date	

In attendance:

Name	Organisation

Item

Item	Detail	Responsible
1.	1. Apologies	
2.	Agreement of Notes	
3.	Outstanding issues/actions	
4.	Paul's Update / Report Incidents recorded website	Paul
5.	Feedback on Cruise Ship Management Plan – currently with Vicki	Stewart
6.	Transit Marina – operations update	Stewart
7.	Progress on Joint Emergency Plan	Paul
8.	Single point of contact – feedback on current arrangements - now CFL are 24-7 manned	
9.	Proposal for small boat to patrol north channel in peak season	Paul
10.	LS paper on OHMG dated 13/7/17 – for discussion (attached)	LS
11.	Draft Terms of Reference for OHMG (draft attached as starting point)	LS
12.	Objectives for providing a wider harbour authority area – discussion (paper attached)	
13.	Matrix evaluation methodology as a proposal for item 10	
14.	Timescales for reaching agreed way forward for SHA	
15.	Stakeholder involvement in evaluation of options	
16.	Next Meeting	