

Oban Bay Harbour Management Plan: Stage 2 Implementation

Notes of a meeting held on 03/03/2015 10.00 – 11.30 at NLB, Oban

Purpose: To provide an update to OBHMG on the implementation process and seek direction on relevant matters.

Present: Lorna Spencer (LS), David McHardie (DMH), Alasdair Henderson (AH), Ewen MacKerchar (EMK), Martin Gorringer (MG), Michael Brew (MB).
By telephone and Skype – Phil Day (PD), Chris Fisher, (CF)

Apologies: Clive Hayward (CH)

Notes of Previous Meeting: N/A

Matters Arising: N/A

Initials	Discussion	Actions
MB	Ran through presentation to provide an update for the Group	
LS	<p><u>Website</u> OBHMG being consulted on initial website content (Nav Info & Sea Plane/Helo Guidance). Revised draft will be sent to stakeholders for comments prior to installation on website. Confirmed that obanbayharbour.scot will be primary web address with .co.uk & .com linked to it. Initial website by end March & fully-functioning website by end June.</p>	<p>MB</p> <p>MB</p>
	<p><u>Single Point of Contact</u> A&BC and CalMac have agreed in principle that A&BC will lead with support from CalMac, particularly overnight and outside normal hours. After discussion it was agreed that the next step is to meet A&BC and CalMac operational staff to assess what support they will need and help draft the Operational Protocol. MB to arrange a separate visit as soon as practicable to meet Vicki McKenzie and Allison McDermott. Email queries from website - After discussion it was agreed that emails are less urgent than oral queries (i.e. phone, VHF) and could therefore be left with A&BC to respond. Route emails from website to A&BC harbour office.</p>	<p>MB</p> <p>MB</p>
AH	<p><u>STM 4a – Guidance for Small Craft</u> Responses received from LS, PD & DMH will be in revised draft. Advised that if nothing heard from CalMac by 7 March assume current draft is acceptable.</p>	MB
LS	Consider whether anything in CMAL's Terms & Conditions is useful general information for inclusion. Use as required.	MB
LS	To ensure less bulky guidance and that reference is made to the current ColRegs remove the present ColRegs text from this STM. Replace it with a link to the ColRegs issued by the responsible body.	MB
	In addition to Nav. Info. already circulated a complementary section on avoiding ferries will be circulated shortly.	MB

	<u>STM 4b – Helicopter Guidance</u> Initial draft is based on an extract from NLB Ops Manual and is with OBHMG for comment. After discussion it was agreed that sea planes & helos should be treated similarly in respect of supplying eta and etd.	
PD DMH	<u>STM 4c – Review of Buoyage</u> Advised that approved changes to buoys in Sound of Kerrera scheduled for completion by the end of March, weather permitting. Advised that CMAL is working up a scheme to improve the berthing infrastructure for the Kerrera ferry.	
	<u>STM 4d – Review of Anchorages</u> Draft to be prepared asap.	MB
	<u>STM 4e – Small Craft Channel</u> OBHMG accepts NLB advice to mark advisory channel on charts and refer in guidance but not to install buoys due to narrowness of North Channel.	
	<u>STM 4 f – Seasonal Motoring Advisory</u> Due to a lack firm support and need not to impede events - this matter will be progressed as a low priority.	
CF	<u>STM 4g – Sea Planes</u> Draft Guidance for sea planes is combined with helos and is based on an extract from NLB Ops Manual. With OBHMG for comment. As earlier, sea planes & helos should be treated similarly re supplying eta and etd. Considering possible designation of landing/take-off area, fish farm leased area, leisure and commercial vessel usage, there may be a marine spatial planning dimension to consider. MB to seek comments from Marine Scotland. PD to supply contact details. MB to contact David West of LLSP asap. (Post meeting note – introductory meeting arranged 4 March). Consideration to be given to inviting him to the May OBHMG meeting.	MB MB & PD MB MB
	<u>STM 5 – Signage</u> Installation to follow completion of information for website.	
LS	<u>Stakeholder Meeting 2 March</u> The usual bi-monthly meeting was combined with CalMac’s Harbour user Group meeting for the first time as part of the Stakeholder Engagement Strategy. Good attendance considering the weather. Main issues raised were: 1. Speed of Lismore ferry when transferring to North Pier. AH agreed to take back to CalMac staff. 2. Concern that information / advice given by A&BC/CalMac staff outside their current statutory areas may incur liabilities where there are none at present? Issue raised by Lord (Bruce) Weir. LS to circulate draft questions before obtaining legal advice. Requested that clarification be obtained on Lord Weir’s affiliation i.e. RYA or RYA Scotland. Consideration to be given to a separate meeting with RYA in May.	AH LS MB
	<u>Programme</u> Revised version accepted.	
	<u>AOB</u> 1. Implementation is progressing broadly as planned. 2. Finance – PD & MG requested an invoice from CMAL to NLB and A&BC before end of March. FA to submit an invoice up to 7 March. 3. MG to retire wef 16 March. CH currently shadowing.	