

# Minutes of the Oban Community Harbour Development Association

## North Pier Harbourmaster's Meeting Room

21<sup>st</sup> January 2020 10:00 – 12:00

### Present

David Vass, Alison Rennie, Duncan Martin, Phil Hamerton, Keith Millar, Fergus Gillanders, Ross Wilson, Peter Tosh, Tony Hammock, Tony Bennett (ex-officio)

### Apologies

John MacAlister, Andy Spence, Robert Kincaid.

The Committee welcomed Keith Millar to OCHDA as the representative from Oban Community Council.

### 1. Minutes of the previous meeting

- 1.1. In the minutes of the December meeting paragraph 4.1 should refer to Argyll & Bute Council rather than CMAL. **Action: PH** to amend minutes

### 2. Matters arising

- 2.1. **Minute 2.2:** No further letters have been sent to possible supporters as nobody else has been suggested to AR. **Action: all** to suggest names to her, who will contact them.
- 2.2. **Minute 2.4:** AR has sent letter of thanks to Tony Hill as requested.

### 3. AOCB

No items of AOCB requested.

### 4. Update on contact with A&BC

- 4.1. Officers within the Marine Operations Dept. of A&BC have expressed a willingness to meet with representatives of OCHDA.
- 4.2. The consolidated A&BC harbour order is now published and it must be noted that Oban has been included in this. Significant opposition to the Harbour Order in general is foreseen from a number of quarters.
- 4.3. Jim Smith has given clarification on the financial figures we requested. A copy of these are attached to these minutes. There is much work to be done in developing our model for potential leasing etc. but a working group is not considered necessary. However, a sub-group to look at projected future income of the Trust Port may be necessary shortly.

## 5. **Update on contact with Transport Scotland**

- 5.1. Fergus and Tony have requested a meeting with Transport Scotland to take place as a matter of urgency.
- 5.2. TS reps. Have suggested a visit to Oban to meet the wider OCHDA team.
- 5.3. Drafting of the HO will be cross-referred to the TS HO development guidance to ensure that we have done as much work as possible before requiring specialist legal support.

## 6. **Appointment of legal advisers**

- 6.1. A scoring matrix with clear criteria is to be established to help decision-making and for accountability, to be used on 3<sup>rd</sup> Feb. **Action: RW**
- 6.2. It was agreed to invite all three potential legal advisers to visit us on 3<sup>rd</sup> February with a request for data regarding predicted amounts of time for different grades of staff. It is hoped that a decision can be made immediately and announced at the public meeting. **Action: PH.**

## 7. **Publicity**

- 7.1. **Facebook:** The Facebook page has been set up and will be administered by Pole Position with RW as our lead.
- 7.2. **Publicity group:** It was agreed that a small group be established. It was suggested that four people should form this group: FG, PH, and DM, with RW linking to Facebook. Note: Andy Spence has offered to join the group.

## 8. **Public meeting**

- 8.1. JM & TB will be leading on preparation and presentation for OCHDA. Reps will be present from NLB, CMAL & A&BC. The main areas covered will be: the progress by OCHDA; an update on safety and the work by NLB; and the ongoing need for support and funding.
- 8.2. It was noted that we will need to put out publicity reminding people of this public meeting. **Action: Publicity Group** to prepare a further press release for the Public Meeting, to be sent to Press links, Facebook, Oban FM.
- 8.3. Copies of relevant documents (e.g. plan of the proposed harbour) should be available, if possible **Action: TB.** Details of how to join should also be made available **Action: AR.**

## 9. **Membership of Management Committee**

- 9.1. There is a vacancy at the moment. However, in the absence of the Chair, this item is deferred to the next meeting.

10. **Future meetings**

10.1. The next 'ordinary' Committee meeting is at 10.00 on 25<sup>th</sup> February 2020.

10.2. The meeting for 24<sup>th</sup> March will need a new venue. **Action: PH** to look for a new venue.

11. **AOCB**

11.1. David Vass informed us that he would like to share his place on the committee with another WHAM representative, David Wilkie.

11.2. It was also noted that:

- 2.a) the 'Malts Cruise' may be re-established, with obvious implications for Oban;
- 2.b) a software update will be required, shortly, for the Oban Harbour website;
- 2.c) the 'snagging' period for the N Pier buildings is almost at an end;
- 2.d) there is a clear need for the establishment of a fundraising strategy;
- 2.e) ground work for our business plan needs to be addressed in the near future either within the group or by an agreed co-opted group of people, with a focus on demonstrating sustainability, linked with the earlier item on income potential. A

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