

Oban Bay Harbour Management Group (OHMG) Meeting 13 Feb 2017 – Notes

AGENDA

- Situation Report – Progress so far
- Progress with MCA/UKSON Submission
- Navigational Risk Assessment Review – Final Report **completed**
- Code of Practice – Final draft **completed**
- Guidance for Small Craft - Be Safe-Be Seen Final draft **completed**
- Next steps
- AOB

ATTENDING

Lorna Spencer	LS	CMAL - Chairman
Alasdair Henderson	AH	CalMac
Stewart Clark	SC	Argyll & Bute Council
Dave McHardie	DM	CMAL
Captain Phillip Day	PD	NLB
Ewen Mackerchar	BW	NLB
Paul Jennings	PJ	CalMac – Oban Bay Harbour Manager
David Phillips	DP	OHMG Project Manager

ACTIONS

- | | |
|---|----|
| Discuss Oban Sailing Club comments with MCA - completed | DP |
| Write to UKHO re chart and publication changes - completed | DP |

SITUATION REPORT

- Alasdair Henderson introduced Paul Jennings the recently appointed Harbour Manager for Oban Bay and explained what his role would be; essentially Paul will continue the work that Mike Brew previously and me more recently have been doing on behalf of the Oban Bay & Harbour Management Group (OHMG). I will hand over my responsibilities to Paul mid-April. Although Paul is an employee of CalMac he will effectively be working for all the OHMG and the Stakeholders.
- On 19 Dec 2016, David Phillips submitted formally the Code of Practice, the Small Craft Guidance and the detailed corrections to charts and publications to the MCA for their approval and subsequent review and approval by the UKSON.

THE UK SAFETY OF NAVIGATION COMMITTEE

- The UK Safety of Navigation Committee (UKSON) approved the final drafts of both the Code of Practice and the Small Craft Guidance, nevertheless the RYA, Nautilus International and the MCA made some comments which were considered and included where appropriate.
- Oban Sailing Club asked that article 4 of the Code of Practice be amended to read '**Sailing vessels should be prepared use their auxiliary engines (if fitted) at all times when navigating through the North Channel and in any event shall not impede the passage of a vessel which can safely navigate only within the Large Vessel Channel (IRPCS Rule 9(b)).** As this request was made after the UKSON approval it was not clear at the time of the meeting whether making this change would require the whole process to be restarted. After some discussion the OHMG agreed that if the MCA were not happy to make the change without MCA HQ and UKSON approval then the Code would go out as it is and we would consider this change at the first review.

Post-meeting Note: DP contacted the MCA who stated that they were not happy to alter the approved text without going through MCA HQ in Southampton and the UKSON. Furthermore, it is the opinion of many that the use of the word 'should' rather than 'must' does confer some latitude, for example the rules governing the small boat channel in Portsmouth use 'must'. Without going into the finer points of the English language, the need to get this Code out in time for this year's summer season compels us to leave the text as it stands and raise this issue again at the 1st review when we have all had some experience of using the Code.

- **Post-meeting Note:** The chart corrections requested were approved by the UKHO and will go into the relevant charts and publications. The UKHO have set a provisional publication date of 18th May for the New Edition of Chart 1790 and will make all the changes to publications (Sailing Directions & ALRS), plus Notice to Mariners for the smaller scale charts in the same week. The Clyde Cruising Club (Edward Mason) are also in the loop.

OTHER MATTERS ARISING

- An action grid of outstanding items was shown to the group and is attached to these notes.
- The proposed chart and publication changes were discussed and agreed.
- It was agreed that 31 Mar would be the deadline for publishing the Code and Small Craft Guidance.
- There was quite some discussion about the SHA, DP agreed to assist LS where necessary in the preparation of her Board paper. **Post Meeting Note:** DP will write a skeleton plan of how to establish an SHA.
- SC updated the group on the new transit marina and sent out the drawings to the group by email.

PROJECT PLAN

Marico Marine involvement in the project is planned to complete on 11 April 2017, with the final deliverables marking a successful outcome of this particular project as follows:

- An updated risk assessment – **completed** and available on the website for public viewing.
- Revised and agreed Code of Practice - **completed** to be published by 31 Mar 2017.
- Guidance for Small Craft (BeSafe-BeSeen) - **completed** to be published by 31 Mar 2017.
- Chart and publication corrections – 18 May 2017
- Memoranda of understanding (or similar) bringing together Oil Spill Response Plan and Emergency Plans of the OHMG member organisations - work in progress.
- Procedure for incident reporting, investigation and finding – work in progress

NEXT STEPS

- Publicise Code of Practice and Small Craft Guidance – draw up media plan
- Update publications and charts to reflect changes
- Review/Update Oil Spill Response and Emergency Plans
- Develop Incident response procedures
- Next meeting of the OHMG Group is **11 April at 1000 in the NLB offices**

Oban Bay and Harbour Management Group – Action Plan

	Action Heading	Remarks/Detail	Lead	Target date	
1	Code of Practice (CoP)				
1.1		Finalise text following UKSON consultation outcome	Completed		✓
1.2		Draw up publicity plan to promote/advertise CoP	DGP	11 Mar 17	
1.3		Draw up and finalise CoP graphic for publication	DGP	11 Mar 17	
1.4		Post CoP on Oban Harbour web-site	AH/PJ	31 Mar 17	
1.5		Obtain formal approval from MCA to use MCA logo on CoP	DGP	24 Feb 17	
1.6		Prepare 1 st review	PJ	30 Sep 17	
2	BeSafe-BeSeen Guidance				
2.1		Finalise text following UKSON consultation outcome	Completed		✓
2.2		Draw up publicity plan to promote/advertise guidance (CoP)	DGP	11 Mar 17	
2.3		Draw up and finalise Guidance graphic for publication	DGP	11 Mar 17	
2.4		Post Guidance on Oban Harbour web-site	AH/PJ	31 Mar 17	
3	Chart Corrections	Write to UKHO to request chart corrections iaw letter to MCA 21 Dec 2016	Completed		✓
		Corrections made to charts and relevant publications	UKHO	PJ/DP	
4	Argyll & Bute Council HM				
4.1		Rescind NtM 01/14 when CoP published formally	SC/FG	31 Mar 17	
4.2		Check in detail A&BC content on web-site and update where necessary	SC/FG	31 Mar 17	
4.3		Draw up formal procedure for briefing visiting cruise ships with particular attention to the operation of cruise ship tenders	FG	17 Mar 17	
4.4		Add information as appropriate to reflect new transit marina development	A&BC	31 Mar 17	
5	Caledonian MacBrayne Ferries Ltd				

5.1		Recruit and appoint Marine Manager	Completed		✓
5.2		Check in detail CFL content on web-site and update where necessary	AH/PJ	31 Mar 17	
6	Northern Lighthouse Board				
6.1		Check in detail NLB content on web-site and update where necessary	EM	31 Mar 17	
7	Oban Harbour web-site				
7.1		Post revised CoP	AH/PJ		
7.2		Post revised BeSafe-BeSeen Guidance	AH/PJ		
7.3		Amend and update anchorage positions	AH/PJ		
7.4		'Port Info' tab needs updating re activities			
7.5		'Fees & Charges' – links need updating/amendment			
7.6		Events page needs updating and to be maintained in date			
7.7		VHF tab			
8	CalMac Marine Manager/Marico Marine Project Manager				
8.1		Draw up procedure to coordinate incident reporting/investigation/identifying and publicising any lessons.	DGP/PJ	31 Mar 17	
8.2		When incident reporting procedure agreed it should be posted on web-site	PJ	10 Apr 17	
8.3		Draw up coordinated response emergencies and oil spill	DP	11 Apr 17	
8.4		Draft skeleton plan for process to establish SHA	DP	17 Mar 17	
8.5		Update CMAL Board paper	DP	17 Mar 17	