

Document Name	
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Reference	



Agenda

Meeting	Oban Bay Management Group
Meeting Purpose	Improving Marine Safety in Oban
Venue	NLB offices Oban
Date	11:00-13:00 30 October 2018

Attendees:

Name	Organisation
Lorna Spencer	CMAL
Cameron MacPhail	CFL
Phil Day	NLB Chair
Ewen MacKerchar	NLB
Stewart Clark	A&BC (phone link)
Vicki McKenzie	A&BC
Tony Bennett	Oban Stakeholders
Paul Jennings	OBHM
David McHardie	CMAL
Roddy McCuish	A&BC
Mike Brew	NLB

Item	Detail	Responsible	Action	Timescale
1	Apologies			
2	Previous meeting notes Approved		Placed on Website	
3	Outstanding actions	All		
	Cruise Ship Management Plan.	VM	To be refined to enhance clarity of ABC Management processes for management of cruise vessels eg process for advising anchorage, tender activities etc. This will in turn improve reporting of exceptions, simpler (internal) investigation processes and allow corrective actions and learning outcomes to be disseminated (via website which will require some development.) Plan to be hosted in an OBMG Operations Manual, which also requires development. Ops Manual to be hosted on CMAL SharePoint site which all organisations / individuals will be granted online access to.	VM PJ PJ / LS
	Ferry Management Plan	CM	As above.	CM
	Joint Emergency Plan / Ex, 24 Oct	All	Successful exercise with all Cat 1 & 2 responders identified methodology to feed into Local Resilience Partnership and HMCG Op Waypoint plans. Agreed best casualty landing positions to be documented and fed into above systems & OBMG Ops manual.	All
	Answering VHF / Single point of contact, Can CFL and	All	Process agreed in principle between A&BC,	11 Dec PJ,

Item	Detail	Responsible	Action	Timescale
	NLB assist?		CFL and NLB to ensure a VHF call to Oban Harbour is answered between 05:00 – 02:00 daily. Process to be finalised and held in OBMG Ops Manual.	VM, CM, EM
	Patrol Boat, Establish & Tender for 2019?	All	After looking at 2018 NRA review, decided other risk mitigation measures (see AtoN, CoP and education measures) will alleviate identified risks sufficiently for 2019 season. 2019 NRA review will assess this. Patrol Boat not to be progressed.	
	2018 NRA review	CM	Most consultation complete. One hazard raised in hierarchy after consultation to date and review of incidents. Recommendations feeding AtoN, CoP and chart changes reviews and operator process reviews. Review document to be help in OBMG Ops Manual	
	Seasonal Buoyage Meeting - Feedback	EM	Operators and stakeholders reached consensus agreement for recommended buoyage alterations at Oban Bay north entrance. NLB to take recommendation to NLB Nav committee for consideration. Stakeholders to be consulted further, then OBMG to take recommendation to MCA and UKHO.	PD / PJ
	Review of the 2017 chart, VHF reporting and Code of Practice changes - feedback	PJ	Buoyage meeting also used to consult about required changes to improve safety based upon NRA review. Chart, CoP and	PD / PJ

Item	Detail	Responsible	Action	Timescale
	Legal review of Oban Harbour area	LS	<p>educational material / dissemination changes recommended. To be finalised by further consultation with operators and stakeholders before being placed to relevant authorities for final approval prior to 2019 season. Initial draft to be shared with MCA</p> <p>All relevant documentation identified and distributed to stakeholder and OBMG representatives. All comments received upon documentation. Working to establish if a single 'practical consensus opinion' can be reached by all parties.</p>	All
	Recommendations from Fischer Associates report to be re circulated for consideration.	All	<p>Most recommendations acted upon if it has been practicable to do so. Those not acted upon identified and an explanation will be annexed to these minutes. This will be shared on the website.</p>	LS / TB
	Cost sharing for delivery of HRO	All	<p>Agreed that OBMG day to day expenditure will be shared on previously established % basis and billed quarterly by CMAL who will initially pay all invoices. Should HRO order come back into play a further discussion will be held.</p>	PJ
	Engagement with Mike Russell MSP and John Finnie MSP	LS	<p>Closed. Prior to formal HRO application OBMG will write to MSPs to update them with the situation.</p>	All

Item	Detail	Responsible	Action	Timescale
				PD
4	Reported incidents	PJ	7 Near misses reported since last meeting, including 3 Nav infringements, 2 collisions, 1 grounding, 2 personal injury. The 2 personal injury are of particular concern as they are unregulated diving activity incidents where advisory control measures are ineffective and enforcement action is required by other agencies. The relevant agencies have been informed and at least 1 is known to be taking investigatory action.	
5	NRA 2018 review - update	CM	Review to be published on website	PJ
6	Stakeholder feedback Navigational Safety Financial Legal Other	TB	Obtaining support from various organisations to 'fund' the administrative costs of the group working up the trust port option. Trying to ensure the group speaks with one voice to prevent counter-productive negative comments. Next meeting 1330 7 Nov 2018 venue TBC. The working group will report on their work and if a Trust port is viable by end of March 2019	
7	HRO Consultation			
	NLB provisions - To be submitted	PD	CMAL and CFL have submitted draft protected provisions. It was agreed to collate all submissions into a single	
	A&BC provisions - To be submitted via letter	SC		

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	<p>CFL provisions - To be submitted via letter</p> <p>CMAL provisions - To be submitted via letter</p> <p>Stakeholder group – To be submitted via letter</p>	<p>CM</p> <p>LS</p> <p>TB</p>	document and format for clarity simplicity and to prevent duplication, so both HRO working groups are working from the same information.	All
8	Review of the 2017 chart, VHF reporting and Code of Practice changes feedback – submission to MCA	PJ	Stakeholders have submitted suggested CoP, chart and VHF reporting changes. These draft changes have been distributed along with revised education material for further discussion amongst OBMG and stakeholders prior to submitting them to the MCA and UKHO for approval. It is requested all additional comments are received by 9 November. It is intended that the formal change request will be submitted in Jan 2019 so that everything is in place for the 2019 season but an early draft will be submitted to MCA Glasgow.	All
9	AOB			
	Keeping the public informed		<p>It was decided to hold the next public meeting on 28 March 2019. Venue and time TBC once advice on best time received from stakeholders. Suggested 19:00 at Corran Halls may be best option.</p> <p>The Oban Community Council will be offered an update at their January 19 meeting.</p> <p>An Oban times advert will be used to point people to a public information update to be</p>	<p>All</p> <p>PJ</p>

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	Michael Brew's role.		<p>posted on the website in January.</p> <p>The Group offered the stakeholder group practical help such as meeting space, photocopying etc.</p> <p>Michael Brew has been invited to support the OBMG and stakeholders with technical aspects of the HRO work. He will work directly with PJ and stakeholders where requested, mostly on a remote consultation basis. Consultation time commitment will be logged and reviewed by the OBMG chair.</p>	PJ
10	Next Meeting	All	<p>Project progress conference call 30 Nov 2018 11:00-12:00</p> <p>19 Dec 2018 11:00 – 13:00 NLB</p> <p>Public Meeting 29 March 2019</p>	<p>PJ / CM / PD / LS / MB</p> <p>All</p> <p>All</p>

Fisher Associates Report July 2014 - Short Term Measures

Measure	Priority	Measure	Priority
1 Education & engagement	1	15 Navigation aids review	1
2 Guidance for small craft	1	16 Harbour standing orders	2
3 Guidance for helicopters	1	17 Small craft licensing	2
4 Update Code	1	18 Signage	1
5 Email point of contact	1	19 LPS	1
6 Dedicated VHF Channel	1	20 HM powers of direction	2
7 Website	1	21 Additional Notice to Mariners	2
8 MoU Oil spill	2	22 Anchorage review	1
9 Harbour staff training	1	23 Approach angles	2
10 Emergency Plan	2	24 Seaplane landing areas	2
11 Oil Spill Plan	2	25 Small craft channel	1
12 Contingency exercises	1	26 Motoring advisory zone	2
13 Extended CCTV	2	27 Reduced visibility measures	2
14 Towage evaluation	2	28 Monitoring speeds	1

1. Education and engagement with harbour stakeholders	√√√	
2. Guidance for small craft	√√√	
3. Guidance for Helicopter operations	x x	note 2
4. Review and update Code of Practice for Oban Bay	√√√	
5. Single point of contact for Oban Bay Harbour	√√√	
6. Dedicated VHF Channel for Oban Bay Harbour	√√√	
7. Oban Bay Harbour Website	√√√	
8. Oil Spill assistance MOU	√√√	
9. Joint Harbour Personnel Training	√√√	
10. Emergency Plan Development	√	note 4
11. Oil Spill contingency plan	√√√	
12. Contingency exercises	√√√	
13. Extend CCTV across the Bay	√√√	
14. Towage evaluation	x x	note 1
15. Review of AtoNs	√√√	
16. Combining harbour standing orders	√√√	
17. Personal watercraft licence	x x	note 1
18. Signs information boards, warning signs	√√√	
19. Provision of a local port service	x x	note 1
20. Harbour authority powers of general direction	x x	note 1
21. Additional notice to mariners	√√√	
22. Review of cruise anchorage points	√√√	
23. Approach angles to berths	√√√	
24. Identification of seaplane landing and take-off areas.	√√√	
25. Small craft channel	√√√	
26. Seasonal motoring advisory zone	√√√	
27. Reduced visibility measures	x x	note 2
28. Monitoring vessel speeds.	√	note 3

Notes:

1. This measure cannot be implemented without a wider Statutory Harbour Authority covering the relevant waters.
2. Operator procedures and CAA regulations already in place which do not affect other SHAs.
3. The speed of vessels fitted with AIS can be checked if required.
4. The MCA is the emergency plan holder for the Oban Bay waters. Operators have contributed to the MCA plan where relevant. Operators have local agreements for specific incidents where combining individual emergency plans, in a joint approach, will enhance the wider response.