

Document Name	OBMG Actions & Notes March 2023
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Date	21 st March 2023
Reference	OBMG



Meeting	Oban Bay Management Group
Meeting Purpose	Improving Marine Safety at Oban
Venue	NLB Oban and MS Teams
Date	16.03.2023


Attendees:


Name	Organisation
Phil Day	NLB Chair
Ramsay Muirhead	CMAL
David McHardie	CMAL
Michael Blacklaw	CFL
Scott Reid	A&BC
Jim Smith	A&BC
Laura Corbe	OCC
Frank Roberts	OCC
Ross Wilson	OCHDA
Phil Hamerton	OBSG
Vicki McKenzie	A&BC
Shona McMillan	CFL

Apologies:


Name	Organisation
John MacAlister	OBSEG
Fergus Gilanders	OCHDA


Item	Detail	Responsible	Action	Timescale
1	Actions from previous meeting			
	<p>Universal use of MarNis - SR advised that MarNis is unable to be used publicly.</p> <p>Social media alerts - JS advised that this is still a work in progress, with A&BC looking to be more proactive.</p> <p>Leisure guide - MB advised the group that Art & Sea have advised a rate of £25 p/h for design fees. MB will promulgate current guide for comments. It was requested that comments are limited to cover inaccuracies. It was noted that the French & German versions would be available on the website only, with the English version also being available in print. Dates to be removed to allow use for more than one season.</p> <p>OCHDA Harbour Advisory Committee Proposal - It was noted that all parties had responded to the proposal. PH queried if there were any substantive issues recognised that prevented support of the proposal. There were no substantive issues raised, however it was stated that the responsibility lies with the Harbour Authority to arrange consultation, as per the PMSC.</p> <p>Weather & tidal data - DMcH advised that there is now a link to the CMAL weather & tidal data on the Oban Harbour website.</p>	<p>SR</p> <p>JS</p> <p>All</p> <p>PH</p> <p>All</p> <p>DMcH MB</p>	<p>Action closed.</p> <p>Action closed.</p> <p>MB will circulate current copy for comments.</p> <p>To have French & German translations checked.</p> <p>Action closed.</p> <p>Action closed.</p>	<p>04/04/2023</p>

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	<p>Welcome Anchorage - MB advised the group that the advert was circulated and agreed. DMcH has forwarded a PO on to the publisher.</p>	DMcH MB	Action closed.	
	<p>North Channel CCTV - The possible implementation of CCTV in the North Channel was well received.</p>	All	Action to remain open.	Long term action.
	<p>Charges - JS advised the group that the charges are still being developed and on target for May.</p>	JS	To report back to group with charging arrangements.	May 2023
	<p>Financial model - JS confirmed that A&BC do not have separate accounts for each asset, they are all incorporated into the council's overall accounts, which are available in June. It was confirmed that there will be no separate accounts for the municipal port.</p>	JS	Action closed.	
	<p>North Pier Business Case- JS advised that work on this is ongoing. Interviews are being arranged for the recruitment of project staff to work on this and other projects within the council.</p>	JS	Ongoing.	Long term action.
	<p>Crown Estates Moorings - A query was raised regarding the accuracy of the following statement in the January minutes: <i>SR advised that Crown estates are in the process of passing admin of the moorings to local authorities and A&BC are currently working with Crown Estates on this.</i> CES has provided a letter of correction and clarification, available here:</p> <p></p> <p>Briefing Note_Management</p>			
	<p>SR clarified that the management of the seabed will remain with Crown Estates, however administration of the water column will transfer to A&BC.</p>	SR	To check minutes of 10/01/2023 and advise SMcM of corrections required.	May 2023

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2	Safety			
	<p>MB presented to the group on the incidents reported since 10/01/2023. There were 0 accidents, 2 near misses and 0 environmental issues raised.</p>  <p>OBMG Meeting 16 March 23 Incident Da</p> <p>Copy of presentation available here:</p>			
3	A&BC HRO update & discussion			
	<p>JS advised the group that the HRO is currently with TS and has been well received. A&BC legal team are continuing to work with TS. There is no set timeline for this part of the process, however regular contact is ongoing.</p> <p>It was noted that when the draft HRO is received back, a special meeting of the Harbour Board will be called prior to consultation.</p> <p>RW queried if stakeholders will see the HRO as submitted to TS. It was advised that this is available on A&BC website. JS agreed to circulate this version to the group.</p> <p>PH queried if the HRO sent to TS contained the chartlets of the area around NLB and the Railway Pier. It was confirmed that these were sent to TS and are available</p>	JS	Circulate draft HRO version submitted to TS in December 2022.	ASAP

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	<p>on A&BC website. It was noted that the website had 2 versions, one with and one without the chartlets. JS advised that all versions are stored on the website to ensure there is a complete suite of all versions. JS acknowledged that it can be difficult to access the most up to date information due to the number of documents.</p> <p>MB queried if there will be an opportunity for the group to comment prior to the final submission. SR advised that the group will be able to comment and that it will be on the same version that goes out for public consultation.</p> <p>SR thanked RM for comments already submitted and for assistance regarding the nested area. JS will meet with individual parties regarding comments received.</p> <p>RW queried the timescale for public consultation, once the draft HRO is received back from TS and before its presentation to the Harbour Board. JS advised that the intention is to hold a Harbour Board meeting asap once it is received back to enable swift progress to the 42-day public consultation.</p> <p>PH raised a concern that elected members require time to prepare for the Harbour Board meeting. JS confirmed that any documents will be sent out 7 days prior to the Harbour Board meeting. JS advised that it is unlikely that there will be any substantive changes to the current document.</p> <p>Draft Terms of Reference for the proposed Oban Bay User Consultative Forums were issued to the group 48</p>	<p>JS</p> <p>JS</p>	<p>To issue the up-to-date information to the group.</p> <p>Arrange meetings with individual contributors.</p>	<p>Before next HB</p>

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	<p>hours prior to the meeting (OBMG ToRs require 7 days prior circulation). Available here:  Terms of Reference - Oban Bay User Consu</p> <p>The intention is for two groups, with the Harbour User Consultative Forum being open to all users and the Management Co-ordination Forum to be open to those with a financial and legal responsibility. FR noted that it is important for the community for there to be a long-term development plan. JS advised that he is happy to have the long-term view on the agenda for the Harbour User Consultative Forum.</p> <p>RW and PH raised concerns regarding the split of the forums. SR advised that although 2 forums, there will be some crossover and minutes will be published. PH requested clarity on the distinction between the groups and the relationship between them.</p> <p>PH noted that section 1.2 stated '<i>Municipal Harbour Board</i>' and JS stated that <i>Municipal</i> should be removed.</p> <p>PH stated that there must be consideration regarding the role of chair for each of these groups, to avoid any conflict of interest. JS & SR advised that this will be considered.</p>	<p>All</p> <p>JS</p>	<p>All members to consider the proposed Oban Bay User Consultative Forums and submit any feedback.</p> <p>To provide a diagram, showing governance, reporting and narrative.</p>	<p>06/04/2023</p>
4	Protective Provision for Kerrera Marina			

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	<p>PH raised a request for a Protective Provision to be established to exclude the area covered by Kerrera Marina from the future Municipal Harbour Authority Area. Document was distributed to the group prior to the</p> <div data-bbox="779 296 824 352" style="text-align: center;">  </div> <p style="text-align: center;">Kerrera_PP.pdf</p> <p>meeting. Copy available here:</p> <p>SR thanked PH for raising this. A&BC have plans to communicate with the Marina management and this will be discussed.</p>	JS	Discuss protective Provision with Kerrera Marina.	Before next HB
5	Member Updates			
	<p>CFL - MB informed the group that Cameron MacPhail has left CFL, and MB has been appointed Head of Harbours.</p>			
6	AOB			
	<p>PMSC Audits - RW asked about the PMSC Audit of the North and South Piers as reported to A&BC in October of 2022. SR advised that all audit documentation forms part of the Harbour Board public documents and are stored as PDFs on the A&BC website.</p> <p>NRA Reviews - MB asked if there had been any outputs from the NRA reviews and if any action was required. SR advised that they were satisfactory, and the NRA information will be made available in due course.</p>	JS		ASAP

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	<p>Terms of Reference for OBMG - These were last revised in 2022. It was noted that Community Council representation is not listed, nor the function of the Community Council representative.</p>	PD SMcM	TOR to be revised.	16/05/2023
7	Next Meeting			
	16/05/2023 11am			