

Document Name	OBMG Actions & Notes March 2023
Author	Phil Day & Shona McMillan
Date	17 <sup>th</sup> May 2023
Reference	OBMG



<b>Meeting</b>	Oban Bay Management Group
<b>Meeting Purpose</b>	Improving Marine Safety at Oban
<b>Venue</b>	NLB Oban and MS Teams
<b>Date</b>	16.05.2023

#### Attendees:

Name	Organisation
Phil Day	NLB Chair
Ramsay Muirhead	CMAL
David McHardie	CMAL
John McAlister	OBSG
Scott Reid	A&BC
Jim Smith	A&BC
Laura Corbe	OCC
Frank Roberts	OCC
Ross Wilson	OCHDA
Fergus Gilanders	OCHDA
Vicki McKenzie	A&BC


**Apologies:**



Name	Organisation
Michael Blacklaw	CFL
Phil Hamerton	OBSEG
Shona McMillan	CFL

Item	Detail	Responsible	Action	Timescale
1	<b>Actions from previous meeting</b>			
	<p><b>Leisure guide</b> - MB advised the group that Art &amp; Sea have advised a rate of £25 p/h for design fees. MB will promulgate current guide for comments. It was requested that comments are limited to cover inaccuracies. It was noted that the French &amp; German versions would be available on the website only, with the English version also being available in print. Dates to be removed to allow use for more than one season.</p>	All PH	<p>MB will circulate current copy for comments.</p> <p>To have French &amp; German translations checked.</p>	Action extended to July 2023
	<p><b>Weather &amp; tidal data</b> - DMcH advised that there is now a link to the CMAL weather &amp; tidal data on the Oban Harbour website.</p>	DMcH MB	Action Closed	
	<p><b>Welcome Anchorage</b> - MB advised the group that the advert was circulated and agreed. DMcH has forwarded on to the publisher.</p>	DMcH MB	Action Closed	
	<p><b>North Channel CCTV</b> - The possible implementation of CCTV in the North Channel was well received.</p>	All	Action Closed	
	<p><b>Charges</b> - JS advised the group that the charges are still being developed and on target for May.</p>	JS	To report back to group with charging arrangements.	Action extended to July meeting

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	<p><b>North Pier Business Case-</b> JS advised that work on this is ongoing. Interviews are being arranged for the recruitment of project staff to work on this and other projects within the council.</p>		Ongoing.	
	<p><b>Crown Estates Moorings</b> - SR clarified that the management of the seabed will remain with Crown Estates, however administration of the water column will transfer to A&amp;BC.</p>	JS/SMcM	To check minutes of 10/01/2023 and advise SMcM of any amendments required. Minute to be further amended to include words "it was reported that".	July 2023
	<p><b>HRO Draft submitted to transport Scotland</b> could not be found on the A&amp;BC website. An earlier version dated Nov 2022 was available.</p>	JS	To issue the up-to-date information to the group. - Update JS agreed to circulate the correct website link to OBMG.	End May 2023
	<p><b>Meetings with individual bodies prior to issue of final draft HRO</b></p>	JS	Arrange meetings with individual contributors.	Before next HB
	<p><b>Consultation bodies proposals</b></p>	All	All members to consider the proposed Oban Bay User Consultative Forums and submit any feedback.	Closed
		JS/SR	To consider providing a diagram, showing governance and narrative. Update SR agreed to provide a diagram in the associated document.	Action extended to July 2023
	<p><b>Kerrera Marina protective provisions</b></p>	JS/SR	Discuss protective Provision with Kerrera Marina. - Reported as ongoing.	

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2	<b>Safety</b>			
	<p>There was no safety report provided to the meeting due to absence. It was requested that the report was generated and circulated as soon as practicable.</p> <p>It was noted that there was one incident the group was aware of. This being leisure user interaction with temporary mooring buoys close to the Corran Ledge.</p>	MB	May meeting safety report to be generated and circulated.	End May 2023
3	<b>A&amp;BC HRO update &amp; discussion</b>			
	<p>JS advised the group that the HRO has undergone some changes to reflect comments received from Transport Scotland. The document is close to a final version. However, the submission date and start of the 42-day consultation is outwith the control of A&amp;BC officials and is dependent on Transport Scotland lawyer involvement.</p> <p>JS advised that A&amp;BC officials were seeking to brief the new Transport Minister on the Oban Harbour project having previously briefed the former Minister.</p> <p>The group discussed the TOR for the consultative bodies. LC interjected and asked that the meeting be</p>			

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	<p>conducted in a less confrontational manner. The chair thanked LC for the intervention and asked members to continue in a more professional manner. FG noted that the Fisher associates report covered in detail the possible approach to stakeholder engagement and consultation. He urged A&amp;BC to reflect on this report including the examples of Falmouth and Plymouth and the current proposal. In particular he emphasised that all management responsibilities sit with the HA and therefore the proposed management group name and description should be amended to reflect its liaison role with nested HA and facility operators. JS undertook to take this onboard and revise the TOR. RM noted that CMAL had no desire in being involved in any harbour management of the wider Oban bay after the HRO had been made, other than as a stakeholder/ nested HA.</p> <p>JM supported the view that the Fisher Associates report set out a good model and he had personal experience of the arrangements working in Plymouth.</p> <p>RW stated that OBSG, OCC and OCHDA do not support the current A&amp;BC's proposed governance arrangements. Report submitted to members is available here:</p> <div data-bbox="383 1007 434 1062" style="text-align: center;">  </div> <p data-bbox="304 1074 512 1121">230403 A&amp;BC Proposed Consultat</p> <p>He urged A&amp;BC to accept the suggestion and offer of a collaborative workshop to develop consultative arrangements that would in OBSG's, OCC's and OCHDAs view more fully meet the new Scotgov guidance for all ports in Scotland. Transport Minister's Letter and Guide</p>	<p>JS/SR</p> <p>JS</p>	<p>To update TOR taking into account comments made.</p> <p>To consider participating in a workshop to develop consultative arrangements acceptable to the majority of stakeholders, users and communities.</p>	<p>July 2023 Meeting</p> <p>30 June 2023</p>

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	<p>for Good Governance, circulated to members are available here:</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">             230405 Transport Minister' Letter.pdf         </div> <div style="text-align: center;">             Trust Port Guidance.pdf         </div> </div> <p>FR asked what business and development plans were in place for the Harbour. He considered that there was not sufficient clarity or information available on these aspects of the proposed harbour. FG noted that other areas of A&amp;BC more granular information was available than for harbours in relation to expenditure and revenue.</p> <p>JS explained that the focus of officials had been fully on the extension of the HA and HRO. There is a wider Council investment plan in place and budget expenditure and income forecasts. JS also explained that the expansion the Municipal Harbour is effectively an extension of existing business with increased working days, 7-day operation and additional staff. This being similar to existing council harbour operations across the wider council area. The council are very much ready to take on the additional activity.</p> <p>RW noted that the Harbour Board had been told there was no HR or financial implications in respect of the harbour extension. He noted the increased staffing and operational costs. JS clarified that the implications section of previous Harbour Board reports reflected that the Harbour conservancy charges would cover these aspects and therefore the harbour board papers were</p>	<p>JS</p>	<p>To include HR/Financial/Operational aspects of harbour extension in harbour board papers.</p>	<p>July 2023</p>

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	<p>correct in that the commitments coming from the HRO does not create any budget pressures for the council. However, he noted that the wider audience for the harbour board papers may benefit from further explanation. He undertook to include the operational aspects in his next report.</p> <p>The OBMG was unable to reach a consensus on governance arrangements for the proposed Oban Municipal Statutory Harbour Authority.</p>			
<b>4</b>	<b>Members updates</b>			
	<p>There were no additional members updates.</p>			
<b>5</b>	<b>OBMG TOR &amp; Chair</b>			
	<p>The revised TOR for the OBMG were unanimously agreed with one small error identified. These will replace the previous version on the web site.</p> <p>The position of OBMG Chair was discussed in accordance with the TOR and it was unanimously agreed that P Day would continue as Chair.</p>	SMcM/MB	Word Bay to be added to part 1 introduction for Oban Bay Stakeholder group and abbreviation to be OBSG. TOR to added to OBMG website.	End May 2023



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<b>6</b>	<b>AOB</b>			
	<p>FG asked whether the Marnis data would be available to the public and whether CMAL and A&amp;BC would collaborate in a joint incident/accident reporting. SR confirmed the reports from Marnis would be available to the stakeholder groups and be in the public domain. RM confirmed CMAL are happy to work with A&amp;BC on a joint report as it made no sense for 2 systems to be operating, and confirmed CMAL were also happy for their data to be shared.</p> <p>RW asked whether A&amp;BC would host a public meeting to brief and engage the draft HRO and proposed governance arrangements. If not, would A&amp;BC be willing to attend a public meeting arranged by OCHDA? JS noted that the Council intended to inform its registered stakeholders publicise the HRO on its website together with the statutory notification including the required press notifications. It would be for the Council to consider if a public meeting was appropriate. He undertook to discuss this with colleagues outside the meeting and confirm to OBMG the council's position. LC offered that the Community Council could be the organiser of such a meeting and had found greater public engagement this way.</p>	JS	To consider with elected members the possibility of a Council or Community Council led public meeting.	July 2023
<b>7</b>	<b>Next Meeting</b>			
	19/07/2023 11am			