

Document Name	
Author	Paul Jennings
Date	17 August 2018
Reference	



Meeting	Oban Bay Management Group
Meeting Purpose	Improving Marine Safety in Oban
Venue	A&BC Oban Harbour Offices
Date	1200 - 1400 31 July 2018

In attendance:

Name	Organisation
Lorna Spencer	CMAL
Cameron MacPhail	CFL
Phil Day	NLB
Ewen MacKerchar	NLB
Stewart Clark	A&BC
Vicki McKenzie	A&BC
Tony Bennett	Oban Stakeholders
Paul Jennings	OBHM
Simon Alletson	MCA
Apologies	
David McHardie	CMAL
Roddy McCuish	A&BC

Item	Detail	Responsible	Action	Timescale
1	Apologies David McHardie Roddy McCuish	CMAL A&BC		
2	Previous meeting notes Approved		Placed on Website PJ	
3	Outstanding actions	All		
	Cruise Ship Management Plan, A&BC invited to lead A&BC accepted to lead this work.	SC	VM to draft a proposal to submit to OBMG for agreement & approval at the next meeting.	14 Aug 6 Sep
	Joint Emergency Plan / Ex, 24 Oct TBC by MCA / HMCG Waiting for MCA/HMCG to confirm proposed date.	All	Stakeholder vice / chair to be invited as local / mooring association representative.	PJ when meeting confirmed
	Answering VHF / Single point of contact, Can CFL and NLB assist? Aim to provide wider hours of VHF answering to visiting vessels. Scope, standard terminology and agreed responses to standard enquiries requires specified.	All	Previous agreement to be distributed for review and updating LS	14 Aug
	Patrol Boat, Establish & Tender for 2019?	All	PJ to draft concept of operations to	14 Aug

Item	Detail	Responsible	Action	Timescale
	<p>Is concept of patrol vessel considered workable outside of SHA to significantly improve safety, particularly at north entrance.</p>		<p>distribute with competency standards document, so consideration can be given to concept, preparation for costing, approval and any subsequent tender document preparation.</p>	
	<p>Seasonal Buoyage Feedback, NLB to host stakeholder working group in Autumn, using consultation feedback and incident data as a basis for discussion.</p>	EM	<p>NLB to form a stakeholder working group to consider AtoNs in Oban Bay using feedback received from incident data, stakeholders and as a consequence of the Oban Bay HRO consultation as a basis for discussion. Date proposed 28 August</p>	EM 28 Aug
	<p>Anchorage No.1, Check collective thoughts A review of the 2017 chart, VHF reporting and Code of Practice changes is required now we have 2 seasons worth of feedback and incident data.</p>	PD	<p>PJ to ask MCA to hold proposal, so OBMG can review all changes (chart, VHF and CoP) brought in for 2017 season.</p>	<p>PJ 14 Aug All Dec 2018</p>
	<p>Joint berthing calendar, Rolled out, training offered. A first step to better coordination of large vessel movements, by ensuring all operators are aware of predicted large vessel movements and berth / anchorages.</p>	PJ	<p>All to populate calendar and disseminate shared information throughout own organisations. PJ to co-ordinate appropriate training.</p>	All 1 Aug
	<p>Legal review of Oban Harbour area Legal review to establish current relevant legislation, which is a requirement of the PMSC to regularly review current legislation to check it remains relevant. This review may then extend to look at legislation that may</p>	LS	<p>Methodology to be looked at to see how stakeholders can feed into this legal review process with documentation and points of view.</p>	LS 8 Aug

Item	Detail	Responsible	Action	Timescale
	<p>be required for a wider SHA.</p> <p>Oban Bay operational threshold for vessels, wider consideration for HRP draft.</p>		<p>Recommendation from Fischer Associates report to be re circulated for consideration.</p>	<p>LS 14 Aug</p>
4	<p>Reported incidents</p> <p>Distinct seasonal trend appearing over summer period May to August with increased incidents and near misses. Coincides with significantly increased traffic during this period. Corran Ledge grounding incidents increasing with increased number of vessel now accessing TBF area of harbour.</p>	PJ		
5	<p>NRA actions</p> <p>Seasonal Buoyage feedback</p> <p>As above.</p>	PJ	<p>As reported in item 3.</p> <p>As reported in item 3.</p>	
6	<p>HRO Consultation</p> <p>NLB provisions</p> <p>A&BC provisions</p> <p>CFL provisions</p> <p>Oban Marina provisions Submitted by questionnaire</p> <p>Sailing Club provisions Submitted by questionnaire</p> <p>Moorings association provisions</p>	PJ	<p>To be submitted via letter</p> <p>To be submitted by letter</p> <p>To be submitted by letter</p>	

Item	Detail	Responsible	Action	Timescale
	<p>Submitted by questionnaire</p> <p>Stakeholder group to be asked for input about protected provisions</p> <p>Questionnaire responses, summary To make consultation more inclusive and specific: Stakeholder group to be refined from those who have been engaging (OLTA, BID4OBAN, POCG, RNLI, OBCB, WHAM, OPU, Oban Marina, Oban sailing club, RYA, local councillors, local community councillors, specific commercial users) to be invited for consultation. All stakeholder will continue to received meeting notes and documentation.</p> <p>The group recognised that a trust port option was strongly favoured in the consultation response</p> <p>Do stakeholders want to form a group that will aim to set up a trust port in the longer term? OBMG happy to support this work where possible?</p> <p>More public meetings will be held for all others who wish to contribute.</p> <p>Public meeting planned for 6 September to discuss questionnaire feedback and concept proposals for how a wider harbour will be set up and managed.</p> <p>Press statement to be used to give public feedback on</p>		<p>Agenda item to be added to stakeholder agenda</p> <p>PJ to check all stakeholders have submitted responses and ask again if they have not.</p> <p>Identified stakeholders to be invited to next stakeholder meeting.</p> <p>OBMG to support stakeholders to further explore the viability of a trust port being established as the single harbour authority to manage the Oban Bay area TB to consult and feedback</p> <p>Public meeting to be arranged. Press statement to be drafted for approval by OBMG members.</p>	<p>17 Aug</p> <p>22 Aug</p> <p>17 Aug</p> <p>PJ 17 Aug</p> <p>LS 23 Aug</p>

Item	Detail	Responsible	Action	Timescale
	consultation to date and advertise next public meeting			
7	Independent report on costs	LS		
	Do stakeholders want to suggest a suitable consultant to look into this so it can be demonstrated to be independent? Do stakeholders initially want to go through the December 2017 evaluation figures to establish the thought process behind the figures?		Stakeholder chair to consult and feedback	TB 6 Sep
8	Cost sharing for delivery of HRO – review activity at each facility and cost split?	LS		
	How to split everyday costs such as HAZMAN, press releases, meeting venue costs etc? Is a consultant required to support stakeholder engagement, deflecting negative feedback from local employees. How will this be paid for amongst OBMG members?		OBMG members to feed thoughts into LS	All 6 Sep
9	Mechanism for charging conservancy.	All		
	It is thought that a conservancy fee to cover the costs of a wider harbour be charged at the point of contact with main piers, would be the most transparent mechanism. This would be calculated / designed using the proposed harbour model and 2017 vessel movements and based upon GT. Envisaged leisure vessels would not be charged and small commercial (FVs, trip boats, work boats) would be a nominal amount. Private moorings would only be licenced from a crown estates / maintenance perspective not on a revenue basis.		2017 Vessel movement / visit data to be submitted to PJ for evaluation purposes. (Categories Ferry, Commercial, F/V, Cruise, Leisure)	6 Sep
10	Identification of activity / footfall across each facility. What is an appropriate measure & over what time	All		6 Sep

Item	Detail	Responsible	Action	Timescale
	frame? This is clarified as vessel visits in 2017 (not footfall). (Categories Ferry, Commercial, F/V, Cruise, Leisure) It will not include vessels passing through Oban Bay.		2017 Vessel movement / visit data to be submitted to PJ for evaluation purposes. (Categories Ferry, Commercial, F/V, Cruise, Leisure)	All 14 Aug
11	What local port services will be required, who will they be delivered, associated costs	All		
	The harbour operating model is to be generated and costed.		CM & PJ	6 Sep
12	MCA The MCA would be concerned if it was demonstrated stakeholders were not being engaged. The MCA are extremely concerned that an incident is likely to occur at Oban. The best, if not only way to properly address this risk is by a 'unitary' harbour authority regulating the wider Oban Bay and especially the north entrance. Time is of the essence.	SA		
13	AOB Stakeholder meeting points to be a standard agenda item Allow press participation under stakeholder meeting TORs OBMG TORs should include the methodology for decision making OBMG to decide if this requires inclusion, as everything to date has been on a unanimous basis.	TB TB TB	PJ to include as standard agenda item from now on. This change will be made to the stakeholder TORs All to submit thoughts prior to next meeting	PJ 29 Aug PJ 29 Aug All 6 Sep

Item	Detail	Responsible	Action	Timescale
	<p>If CMAL were to extend SHA how would stakeholders feed into the CMAL board? Would the role of a stakeholder group be set in the HRO legislation? The PMSC requirement for a Harbour Users group is the normal methodology for such input. Consideration will be given to placing a mechanism within the HRO legislation.</p> <p>A VHF 12 sign is to be placed on Sgeirean Dubha Lt for the southern approach to Oban via the Sound Of Kerrera. The banner type VHF12 signage on North Spit Lt, at the north entrance, is going to be replaced with a painted sign in the next few weeks.</p> <p>LS stated she had been chair of the OBMG for the last 5 years and it was perhaps time to review this and appoint a new chair.</p>	<p>TB</p> <p>PD</p>	<p>Suggestions from the group are to be presented for consideration prior to the next meeting.</p>	<p>All 6 Sep</p>
14	Next Meeting	All	NLB 6 September 2018 14:00 – 16:00	