

Document Name	OBMG Actions & Notes 10 th November 22
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Date	14 th November 2022
Reference	OBMG



Meeting	Oban Bay Management Group
Meeting Purpose	Improving Marine Safety at Oban
Venue	NLB Oban and MS Teams
Date	10.11.2022

Attendees:


Name	Organisation
Phil Day	NLB Chair
Ramsay Muirhead	CMAL
Kevin Hobbs	CMAL
Michael Blacklaw	CFL
Scott Reid	A&BC
Jim Smith	A&BC
Vicki McKenzie	A&BC
Phil Hamerton	OBSG
Laura Corbe	Oban Community Council
Ewen Mackerchar	NLB
Fergus Gillanders	OCHDA
Ross Wilson	OCHDA
Shona McMillan	CFL

Apologies:

Name	Organisation
David McHardie	CMAL

Item	Detail	Responsible	Action	Timescale
1	<p>Actions from previous meeting</p> <p>Liaison meeting with Coastguard - SR advised that this action is now closed, and water safety groups will have this as an ongoing item. It was also reported that there are ongoing conversations with the contacts previously provided by KH.</p> <p>A&B Governance Policy – JS advised that A&BC continues to upload information to the A&BC website.</p> <p>Port User Groups – JS advised that there is little to report, but it has been identified that some meetings have been missed due to the pandemic and it is likely that these will reconvene over the coming months.</p> <p>Universal use of MarNis – The opportunity to use a web based MarNis system is currently being investigated with an update likely in early 2023. MB confirmed that CFL has one system, however, there are multiple ways of reporting. Action to remain open.</p> <p>Workshop distribution list - SR advised that invites have gone out and will check with RM that CMAL have received.</p> <p>Social media alerts - It was advised that this is an ongoing action with A&BC continuing to use the current process as this has already proved successful. Users are encouraged to sign up for alerts. It was queried if the Facebook page of A&BC could be utilised more. JS to feedback to A&BC comms team.</p>	<p>JS</p> <p>JS</p>		<p>Early 2023</p>

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	<p>Review current CoP - It was noted that this is a longer-term action, and an update will be provided at the next review.</p> <p>Leisure guide to be added to A&BC website – This action is now closed; the leisure guide has been added to the North Pier page of the A&BC website.</p> <p>Check if translations of the leisure guide have been published - MB advised that there does not appear to be any translations available. MB to pick up with OCHDA regarding members providing translations. It was noted that the website is not setup to provide analytics on how often these guides are accessed. It was suggested that this be incorporated into any future websites, but it is not necessary at the moment.</p> <p>Minutes of 12th June 2022 to be amended - This action has been closed and minutes updated.</p>	<p>A&BC</p> <p>MB</p>		
2	Safety			
	<p>MB presented to the group on the incidents reported since 10/05/22. There were 0 accidents, 4 near misses and 3 environmental issues reported. Report completed by CFL HSQE Department found that a contributing factor is the lack of control over the North Channel by a single Harbour Authority. CFL continue to support the establishment of a unitary harbour authority with the ability to set directions, with a view to enhancing control of vessel movements and reduction of associated hazards.</p>			

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	 <p data-bbox="817 183 1019 231">OBMG meeting 10 November 2022 Inci</p> <p data-bbox="347 223 806 247">Copy of presentation available here:</p> <p data-bbox="347 287 996 454">Environmental issues: It was agreed that sewage issues are difficult to trace, however, the harbour authority is duty bound to report to MCA if it is suspected that a cruise ship is involved and follow this up.</p> <p data-bbox="347 494 1041 622">Navigation plans: Clarity was sought over instructions given to CFL skippers. MB advised he is happy to liaise with CFL Marine upon receipt of specific examples.</p>			
3	A&BC HRO update			
	<p data-bbox="347 798 1041 893">JS advised that there have been a number of comments from various organisations that have been taken into account.</p> <p data-bbox="347 901 1041 1061">The A&BC legal team are expected to conclude their work on the latest draft of the HRO, which is expected 10/11/22. This will then go on the A&BC website as part of the Harbour Board report, this is likely to be early December.</p> <p data-bbox="347 1069 1041 1197">The HRO is likely to be submitted to TS following Harbour Board approval. It is anticipated that the formal submission will be late December 2022 / early January 2023.</p> <p data-bbox="347 1236 1019 1364">It was advised that the NRA that was completed in the summer is to be shared on the A&BC website. Over the next few weeks, the winter element of the NRA will be carried out. It was noted that the winter</p>			

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	<p>NRA is not likely to draw out any further issues. Once completed, this will be discussed with the A&BC legal team. JS thanked the group for the comments that were received.</p> <p>A query was raised on engagement with the Harbour Board. JS advised that new members have attended training with ABPmer and there will be further engagement prior to next Harbour Board meeting. Members will be briefed when latest draft HRO is received. It was noted that a weekly briefing sheet is sent to elected members and Oban Bay is mentioned in this.</p> <p>RW asked when the questions raised from the informal public consultation on a 'skeleton' HRO that concluded on 26/08/22 would be made available to the public as previously stated by an A&BC Officer, noting that OCHDA had not received a response to their questions. SR advised that all responses were anonymised and consolidated in to 9 FAQs, available on the A&BC website. No direct emails were sent to responders, as per the anonymised process, but responders can identify their questions within the FAQs and can access the responses there. OCHDA stated that the questions and responses have not been issued. JS confirmed that the responses are available on the A&BC website in the form of FAQs. OCHDA are keen to see a list of the specific comments, for transparency and are interested to see how many people have made the same comments. JS acknowledged this request, and it will be considered.</p> <p>RW asked when the comments and A&BC responses to the first draft HRO dated July 2022 and made public on 24/08/22, i.e. before conclusion of the</p>	JS	To consider if a list of the specific comments can be made available to the public.	ASAP

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	<p>'skeleton' consultation, will be available to the public. It was advised that the A&BC legal team are working on this as part of the HRO process and these will be made available ASAP.</p> <p>RW asked what the arrangements are for circulation of the second HRO draft for stakeholder and public consideration and if it is realistic for this to be complete in time for the December Harbour Board meeting. It was stated that the intention is to submit the revised HRO to TS ASAP as unable to get legal views from TS until formally submitted. There will be a 42-day consultation period for stakeholders to comment. JS feels that the timescale is achievable.</p> <p>RW stated that the governance issue raised by OCHDA has not been answered. A&BC advise that they have provided the relevant information and advise that their position is clear.</p>			
4	Member updates			

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	<p>CFL- Ferry terminal continues to be busy. An advert has gone out for an additional Harbour Operations Manager, who will, as part of their role, support OBMG.</p> <p>CMAL – Nothing further to report.</p> <p>NLB – Nothing further to report.</p> <p>CC- Nothing further to report.</p> <p>A&BC – Nothing further to report.</p> <p>OCHDA - Advised they are looking forward to seeing the second draft HRO. JS advised that A&BC are awaiting the whole package to come back from A&BC legal team prior to submission to TS.</p>			
5	AOB			
	<p>PH requested that the agenda and reports be distributed to the wider group 5 days prior to the meeting. JS stated that it was intended that A&BC papers would be put on the council website, but can be sent to the group as well, if preferred.</p> <p>LC asked who will be responsible for setting and monitoring the KPIs. It was advised that the KPIs are based upon the PMSC, and these can be developed further with the input from stakeholders. The MCA</p>	<p>SM PD</p> <p>JS</p>	<p>SM & PD to meet to discuss issuing of agenda and any group reports.</p>	<p>Nov 2022</p>

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	<p>and council KPIs are to be included in the safety plan, which is published to cover a 3-year period. FG stated that monitoring of the KPIs should be a standing item of the Harbour Board meetings, JS will take this feedback on board.</p> <p>LC advised that there were ongoing concerns from recreational users regarding their ability to use the harbour. It was advised that the intention is to have an open port policy, to include recreational users, with the priority being that it is safe for all users.</p> <p>RW asked when the details of the financial model would be available for stakeholder engagement. It was advised that this is likely in the 1st quarter of 2023.</p> <p>FG asked when the PMSC audit would be made available. SR advised that it is in draft at the moment, however, would not be ready for the Harbour Board meeting in December, likely to be March 2023. SR reassured the group that work continues to happen whilst awaiting the report.</p> <p>SR advised the group that if comments are not in the HRO, it does not mean that they are not being addressed, it just may be more appropriate for these to be addressed elsewhere.</p> <p>A query was raised regarding the OBMG submitting a group response to the HRO. It was confirmed that the groups have responded individually, as such, no group response from OBMG is necessary.</p>	JS		Q1 2023

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	RW requested that the A&BC legal team attend OBMG meeting to advise on their processes, to allow wider understanding. JS to check with A&BC legal team.	JS	Check if A&BC Legal team can give further details about their processes.	
7	Next meeting			
	10 th January 2023 11am			